

অসম চৰকাৰ



GOVT. OF ASSAM  
DIRECTORATE OF HIGHER EDUCATION  
KAHILIPARA::: GUWAHATI

Ecf No: 639138

Dated, Kahilipara, 21/04/25

**NOTIFICATION**

Pursuant to the decision of the Govt. of Assam in Higher Education Department, the UG admission portal has been made live for registration from 11th April, 2025. In this regard, a Regional SAMARTH Support and Coordination Center (RSSCC), Assam, is set-up at Gauhati University, which will function under the control of the Higher Education Department, Assam to execute the policy decisions of the Govt. of Assam in regard to use of Samarth platform for admissions. The RSSCC, Assam, will maintain the formal line of communication related to end-to-end admission cycle of FYUGP/ FYIMP/FYUPGP for the academic session 2025-26 with the participating HEIs in Assam in coordination with the Samarth team, New Delhi and the Director of Higher Education, Govt. of Assam, for a smooth and effective admission process.

In this regard, the Higher Education Department, Assam has worked out the following operational modalities and the Standard Operating Procedures:

1. Since admission is an academic matter and falls within the purview of the Universities and other HEIs, they will hence, manage the admissions in such a way as to assist students in navigating the digital admission process effectively. The RSSCC, Assam, will actively coordinate with the Samarth team, the Higher Education Department and HEIs for effective execution of policy matters. The Center will use a dedicated email: **rsscc.samarth@gauhati.ac.in** for communication with the HEIs and Samarth team, New Delhi.
2. For all matters related to Samarth e-Gov in Assam, all communication from the Universities and Colleges to the Regional SAMARTH Support and Coordination Center, Assam (RSSCC) should be sent to **rsscc.samarth@gauhati.ac.in** with a copy to **dheofficial.documentation@gmail.com** henceforth.
3. The Government will primarily formulate the uniform policies, monitor the admission process and will issue administrative directives/ guidelines from time to time, as deemed necessary, to ensure seamless and smooth conduct of a transparent admission process.
4. The RSSCC, Assam will coordinate with the Samarth cell of all standalone and affiliating Universities and Autonomous Colleges offering FYUGP/FYIMP/FYUPGP admission to the academic session 2025-26 with intimation to Higher Education Department.
5. The Samarth cell of the concerned affiliating Universities will further coordinate with their respective affiliated Colleges for the purpose of admission.
6. The Director, CDC/ Inspector of Colleges of the affiliating Universities will closely coordinate in the admission process with the academic and examination branch regarding active affiliated programmes, active departments and seat matrix, in order to ensure that correct programme name, programme codes and programme structures are pre-configured before commencement of programme selection process.
7. The DHE will notify the uniform timelines for the end-to-end admission cycle to be followed by all participating Higher Educational Institutions. **For any grievances Universities/HEIs/Students will immediately write to DHE at dheofficial.documentation@gmail.com**

**This issues with the approval of the Competent Authority.**

**Director Higher Education,  
Kahilipara, Assam**

Memo Ecf No: 639138 -A

Dated, Kahilipara- 21/04/25

Copy to:

1. The Secretary, Higher Education Department, Guwahati, Assam - for kind information.
2. The Registrar, Assam University, all State Universities concerned and participating Private Universities of Assam for kind information and necessary action.
3. Prof. Sanjeev Singh, Principal Investigator, Samarth e-Gov, New Delhi for kind information and necessary action.
4. The Principal, all Autonomous /Govt /Provincialized /PDUAM /Private /Venture/Govt. Model Colleges of Assam for kind information and necessary action.
5. The Regional SAMARTH Support and Coordination Center, Assam for kind information and necessary action.
6. The P.S. to Hon'ble Education Minister, Assam for kind appraisal of the Hon'ble Education Minister, Assam.

e-signed/-

**Director Higher Education,  
Kahilipara, Guwahati, Assam.**