



# COTTON UNIVERSITY

OFFICE OF THE ACADEMIC REGISTRAR

Panbazar, Guwahati, Assam-781001

[www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in)

No.:CU/Acad/PGAdmissions/2024/231/640

Date:07/08/2024

## NOTICE

(Provisional Merit List for Admission to MA/MSc/MCA/MCom/LIS/LLM-1<sup>st</sup> Semester, 2024)

This is for information to all concerned that the provisional merit lists for **Unreserved** and **Reserved** seats in both the **Cotton Graduate (to be published)** and the **Open Category** for admission to MA/ MSc./MCA/ MCom/ LIS/ LLM 1<sup>st</sup> semester for the academic year 2024-25 are as enclosed.

### Candidates are advised to take note of the following:

1. In the **Cotton Graduate category**, candidates whose qualifying UG results have not yet been made available to the admission committee; they are placed at the bottom of the respective merit list with the CGPA column left blank. The candidature of any such candidate will automatically stand cancelled in case he/she has failed in the qualifying examination. However, the names of the candidates, who are able to submit their results to the admission committee on or before the 13<sup>th</sup> of August, 2024, will be included in the updated **Cotton Graduate** merit list, to be published before the beginning of the admission process.
2. In **Open Category**, the merit list is exhaustive, i.e. all applicants are listed.
3. **The candidates with equal marks have not been listed according to merit.** The following **Tie-Breaking Rules** shall be adopted to determine their relative merit positions:
  - a) In case of **CGPA** based admissions, if there are more than one candidate tied with the same CGPA (core) for a seat, then the candidate with the higher CGPA (all subjects) will be placed ahead in the merit list.
  - b) In case of **CPGEE score** based admissions, if there are more than one candidate tied with the same CPGEE score for a seat, then the candidate with the lower negative marks in the CPGEE-2024 shall be placed higher in the merit list.



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- c) In case, the above rules (a) and (b) still cannot break the tie, then the candidate with the earlier date of birth shall be placed higher in the merit list.

The final position in the merit lists, when the above tie breaking rules are taken into account, may differ.

4. Admissions will be based strictly on the **Provisional Merit List** published on the **Cotton University website**. Candidates or a parent/guardian have to be physically present on the day of admission, if he/she wishes to take admission in Cotton University.
5. **Names having featured in the published Merit List does not guarantee admission.** Admission is subject to availability of seats and the fulfillment of the University admission rules and regulations.
6. **Documents to be produced at the time of admission** (Originals and a set of self-attested copies of the same-**hard copy**)
  - a. A print out of the online application form (duly signed by the candidate).
  - b. Pass certificate and grade-sheet of the last qualifying examination.
  - c. Reserved category certificate, if applicable (only a certificate issued by the competent authority from the Govt. of Assam shall be deemed valid).
  - d. Valid Economically Weaker Section (EWS) income/asset certificate, where applicable, from the Circle officer/revenue officer.
  - e. Certificate for claiming Fee waiver, if applicable (issued by the Circle officer/revenue officer) or the **RATION CARD**.
  - f. Two copies of recent passport size photographs with name written on the backside.
  - g. Proof of age certificate.
  - h. Gap certificate (Original), provided by the institution last attended or a notarized affidavit, where applicable.



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7. Candidates seeking hostel admission must submit signed hard copies of (a) **Application form for Hostel Admission** and (b) **Declaration and Undertaking**, available on the University website at the time of admission.
8. **Payment** of the admission fee and the Hostel fee (if applicable) will have to be made **online** through the **application login of the candidate**.
9. On securing admission in Cotton University, students must complete the Anti-Ragging Undertaking formalities through the following web link [undertaking.docx \(cottonuniversity.ac.in\)](http://undertaking.docx (cottonuniversity.ac.in)) within 15 days from admission, to receive their Student ID cards.
10. Admissions for PWD/Differently Abled candidates and for under Extra Curricular quota will be held on a later date, to be notified by the Director of Students' Welfare.
11. Candidates are requested to check the Cotton University website regularly for updates.
12. **All admissions are provisional**, until the completion of all admission related formalities and verifications.

The decision of the Hon'ble Vice Chancellor will be final in case of any dispute.

  
Academic Registrar

## Enclosure:

1. Open Category provisional merit list (based on CPGEE Score)

Copy to:-

1. Pro VC
2. PS to VC
3. PS to Registrar
4. Dean, Students' Welfare
5. All HoDs
6. Convener, PG Admission Committee 2024
7. DSW
8. CSM, for uploading the Notice in the University website
9. Notice Boards
10. Office file